**Good Standing**: Student is eligible for the aid listed above based on a minimum cumulative GPA using the SAP GPA calculation of 2.0 and minimum PACE at or above 67%.

**Financial Aid Warning**: Student is eligible for aid listed above for one semester. Students on warning will be connected to campus resources in the Student Success Center or Student Support Services. If the student improves SAP GPA and PACE to meet the SAP policy, they will continue to be eligible for financial aid. If the student does not improve SAP GPA and PACE to meet the SAP policy within one semester, they will be placed on suspension.

**Probation:** Students on probation mus8omhav ndyproved npecle ad Pc-3(at4(nd))-9(a)4( pee)6(t )-3(nu-9(a)10(iS)-3(A

Students enrolled in remedial (zero-level) courses will be given grades for satisfactory completion of the course

MSC cumulative

GPA.

Grades for remedial courses will be included in the overall GPA (for purposes of the SAP calculation only). S-Satisfactory = 4 points and U-Unsatisfactory 0 points. The remedial course GPA will be averaged with cumulative GPA to determine satisfactory academic progress. This average must be at 2.0 or above to meet SAP.

Students may receive financial aid for a maximum of thirty (30) zero-level credit hours.

## **Maximum Timeframe:**

- 1. Complete degree within the 150% of the length of the program.
- 2. Students who are pursuing a change of a major or second associate degree may be considered for financial aid. A change of a major or second associate degree must be obtained within the 150% length of program (LOP) timeframe of the initial degree. Students become ineligible for financial aid once they reach 150% of the hours required for their degree program, but may pursue their degree without financial assistance. Students can appeal if the required degree hours for change of major or second associate degree is beyond the 150% LOP of the initial degree. See Appeal section for details.
- 3. Students are only eligible to receive federal financial aid for two associate degrees.
- 4. Students planning to transfer to a four-year college

their degree.

- 5. Students who cannot complete a degree within the 150% of the length of the program will be placed on financial aid suspension. Students on financial aid suspension may submit an appeal, but these appeals are subject to the requirements for extenuating circumstances explained in the Appeals section.
- 6. Students with a not eligible for most financial aid programs but can submit an appeal to request eligibility for financial aid.
- 7. Changes in the student s major or degree program do not automatically extend the number of hours in the maximum timeframe. However, there may be extenuating circumstances that contributed to the change of major that warrant an appeal to the maximum timeframe allowed.
- 8. For appeals of the maximum timeframe, Financial Aid will request an official degree check that indicates the number of hours needed to complete the degree.
- 9. A student is ineligible (via the maximum timeframe element) when it becomes mathematically impossible for them to complete the program within 150% of its length if it is an undergraduate program

## **Transfer Students:**

1. Transfer students

- a. There are separate appeals forms for maximum timeframe and SAP GPA/PACE.
- 2. It is critical that all of the information required on the appeal form be completed. Please work with your financial aid advisor to get this form completed properly before going before the committee.
- 3. Appeals must be submitted as early as possible but must be submitted **15 business days before the end of the semester** in which the student is requesting to receive financial aid. Note deadlines listed on the form.
- 4. The student must explain and provide documentation (proof) of extenuating

- 1. Students who fail to meet the requirements of the SAP policy for two (2) or more consecutive semesters based on SAP GPA and/or PACE will be placed on financial aid suspension. Students that exceed the maximum timeframe will immediately be placed on suspension. Students on suspension are not eligible to receive financial aid listed above.
- 2. Students on financial aid suspension may regain aid eligibility if their financial aid appeal is approved.
- 3. If suspension is due to SAP GPA and/or PACE, and an appeal is denied or the student chooses not to appeal, the student may regain aid eligibility by taking or retaking courses, get a reprieve or renewal to improve GPA or PACE to meet all of the SAP requirements.
- 4. For appeals of the maximum timeframe, the FA Office will request a degree check from R office.
- 5. The FA Office will notify the student of the decision in writing.
- 6. If the appeal is approved, the student will be **required** to meet with their financial aid advisor to review any conditions of the appeal or academic plan before financial aid will be awarded/disbursed.
- 7. The Department of Education does not permit consecutive (back to back) appeals for the same extenuating circumstance.

## **Repeated Coursework:**

For financial aid eligibility, courses may be repeated one time. A student can receive aid for the same course for a maximum of two times.

SAP regulations allow a student to receive Title IV funds for retaking a course he or she failed, and if a student withdraws before completing the course that he or she is being paid Title IV funds for retaking, that is not counted as his or her one allowed retake for that course. However, if a student passed a class once, then is repaid for retaking it, and fails the second time, that failure counts as their paid retake, and the student may not be paid for retaking the class a third time.

## **Second Degree**

Students can earn a second degree